



Boston Public Schools

**How to Register Your
Student for Summer
Programs**

Summer 2023

1 Step 1 Create Your Account

First, you will be prompted to create an account.

Note: Your preferred language preference will convert the Lottery Application and follow-up communications to the language selected.

The screenshot shows the 'Guardian Log In' interface. At the top center is a graduation cap icon. Below it, the text 'Guardian Log In' is displayed. A red box highlights the 'Create an account' link, which is preceded by the text 'Need an account?'. The login form includes two input fields: 'Enter Email or Phone Number *' and 'Enter Password *' with a toggle for visibility. Below these is a teal 'Login' button. To the right, there are two social login options: 'Continue with Google' and 'Continue with Facebook'. At the bottom of the login section, there are links for 'Forgot password?' and 'Can't find account', and a checked checkbox for 'Keep me signed in'.

Below the login section, there is a section for account creation. It starts with 'Or' and a 'Preferred Communication *' section with a sub-label 'Select the communication you prefer'. There are two checkboxes: 'Enable SMS Text Notifications' and 'Enable Email Notifications'. Below these are links for 'Privacy Policy' and 'SMS Terms'. The account creation form includes three input fields: 'Guardian First Name *', 'Guardian Last Name *', and 'Preferred Language *' with a dropdown arrow. Below these is a sub-label 'Please Enter Mobile Number or Email *' followed by three input fields: 'Guardian Email', 'Confirm Email', and 'Phone Number'. At the bottom right of the account creation section is a teal 'Create Account' button.


Step 2: Add a Student to your account by using Student Lookup

Current BPS Student information has been imported into SchoolMint Enroll, Click “YES” and enter the fill in the required fields, then click “Continue to Student Information”

Note: You will need your Student’s District ID to proceed.

Welcome Training Video: 2023-2024

There are no students linked to your parent account yet. Not to worry, click Get Started below to add your first student.

 Add a Student

Get Started

Student Lookup

 Thank you for your interest in the Boston Public Schools Summer Program Choice Application. On this page you will find a few instructions to get you started with the application.

Is your student currently enrolled in Boston Public Schools Summer Program and do you have your student ID?

Yes

No

Student ID *

First Name *

Last Name *

Date of Birth

MM *

DD *

YYYY *

Continue to Student Information >

Student Information

First Name*
Test

Last Name*
Student

Date of Birth

MM* 02 DD* 23 YYYY* 2016

Grade Level* ▼

⚠ Selecting an address from the list is required for location services.

Student Home Address

Student Home Address 2

Student Home Address City

Save & Exit

Save & Continue >

Next, you'll need to provide basic information about your student.

Note:
Grade Level = Current 2023 SY Grade

Current School= School Currently Attending

Select Enrollment Type: 2023-2024

Please select the type of form you would like to submit for **School Year 2023-2024**

Apply to More Schools**Lottery Application****Start****More Schools****Requirements & Policies****Requirements & Policies**

Program options are limited to those in the dropdown menu in your application based on grade and location. Please note that program location is subject to change and programs may offer remote or in-person options. Please contact the program directly for more information.

I have read and agree to the Requirements & Policies

 I Agree**Continue**

Start Lottery Application Process

Congratulations, you have successfully created an account and added a student. Let's fill out and submit a Lottery Application.

Click "Start" to begin and then review and agree to BPS Requirements and Policies

Lottery Application Process

Student Information Step

Lottery Application: 2023-2024

1. Student Information
2. Additional Information
3. Guardian Information
4. School Selection
5. Rank Choices
6. Siblings
7. Boston Beyond Consent Form
8. Signatures
9. Review and Send

Student Information



Is the person completing this application form the parent/guardian? *

Yes

No

First Name *

TEST

Middle Name

Last Name *

STUDENT

Preferred Nickname

Birthdate

MM

06

DD

13

YYYY

2018

Here you will be asked to provide basic information about your student.

Click "SAVE & CONTINUE" to process to the next step.

6 Lottery Application Process Additional Information Step

This section will ask additional questions like, what language the student is most comfortable speaking.

Click "SAVE & CONTINUE" to proceed.

Lottery Application: 2023-2024

1. Student Information	✓
2. Additional Information	🕒
3. Guardian Information	
4. School Selection	
5. Rank Choices	
6. Siblings	
7. Boston Beyond Consent Form	
8. Signatures	
9. Review and Send	

Additional Information



Language(s) student is most comfortable speaking: *

Does the student have any allergies or medications the program should be aware of? *

- Yes
 No

Does the Student have an IEP or 504 Plan? *

- Yes
 No

Is the Student an English Learner? *

- Yes
 No
 I Don't Know

Lottery Application: 2023-2024

1. Student Information	✓
2. Additional Information	✓
3. Guardian Information	🕒
4. School Selection	
5. Rank Choices	
6. Siblings	
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Guardian Information



With whom does the applicant live? *

- Both Parents
- Mother Only
- Father Only
- Mother & Step Parent
- Father & Step Parent
- LegalGuardian

Guardian 1 Information

First Name*

Walter

Last Name*

Lopez

Here you will be asked to provide information about yourself/the student's guardian.

Lottery Application Process Program Selection

Each program being offered is listed here. You can find more information about each program at bostonpublicschools.org/summer or under the "Programs" tab on this website.

In the next step you will rank the steps in order of your preference.

Lottery Application: 2023-2024

1. Student Information	✓
2. Additional Information	✓
3. Guardian Information	✓
4. School Selection	🕒
5. Rank Choices	
6. Siblings	
7. Boston Beyond Consent Form	
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School Selection



PLEASE SELECT UP TO 3 PROGRAMS. You are not guaranteed a seat in any of the selected programs. To increase your chances of enrollment, select 3 programs.

After selecting your 3 programs you will be asked to rank your choices in order of preference.

If you would like more information on any of the Boston Public School Programs, please click the link below to be directed in a new window to our Summer School program Site.

[Click Here for more program information](#)

🔍

☰ Filter & Sort

📍 Map View

Boston Athletic Association

Address: 20 Como Road, Boston

Distance: 1420.05 mi [See Map](#)

Grades: K0 to 8

Select Program(s) to Apply:

Lottery Application Process Ranking your Program Selections

In the previous section you selected a maximum of 3 Summer programs you would like your student to attend.

In this section you will use the drop down to select the programs by preference.

Lottery Application: 2023-2024

1. Student Information	✓
2. Additional Information	✓
3. Guardian Information	✓
4. School Selection	✓
5. Rank Choices	🔽
6. Siblings	
7. Boston Beyond Consent Form	
8. Signatures	
9. Review and Send	

Rank Choices



Please select each program once.

1

Select Choice 1 *

Select Choice 1

2

Select Choice 2 *

Select Choice 2

3

Select Choice 3 *

Select Choice 3

Lottery Application: 2023-2024

1. Student Information	✓
2. Additional Information	✓
3. Guardian Information	✓
4. School Selection	✓
5. Rank Choices	✓
6. Siblings	🕒
7. Boston Beyond Consent Form	
8. Signatures	
9. Review and Send	

Siblings



If you answer "Yes" to the question below, please enter the relevant sibling information.

Does this student have any siblings currently attending any school or program in the district?

Yes

No

Lottery Application Process
Siblings Step

If the student you are completing the application for has siblings, you can indicate that here.

You will still need to do an application for each one, but this lets programs group siblings together when possible.

Boston & Beyond Consent Form

This form asks you to consent that the student's image be used in future materials and performance data be shared within the organizations involved to identify key areas of success and growth. Please be sure to review the entire form before signing.

Lottery Application: 2023-2024

1. Student Information	✓
2. Additional Information	✓
3. Guardian Information	✓
4. School Selection	✓
5. Rank Choices	✓
6. Siblings	✓
7. Boston Beyond Consent Form	🔽
8. Signatures	
9. Review and Send	

Boston Beyond Consent Form



Dear Parent or Guardian,

Your student's after-school or summer program is part of a citywide project. The project aims to understand the quality of how programs can help students grow their skills. Below, you will find more information about the project, which starts with your student will participate by checking off ONE box at the bottom and signing this form. Thank you!

What does this project need from my student to understand after-school and summer program quality?

a) Your student's information, such as: program attendance, school name, race, gender, grade, age/date of birth, English Assigned Student Identifier (SASID), and BPS ID. You don't need to have all of this information. With your permission, this information will be used to:

b) Your student's opinion on their experience in this program. This program will use one or more of these short surveys:

- Survey of Academic and Youth Outcomes (SAYO-Y): Asks about program experience and future plans.
- Holistic Student Assessment (HSA): Asks questions to understand their social and emotional strengths and needs.
- Common Instrument (CI): Asks about interest in science, technology, engineering, and math.

Will this information be private?

Yes. All of this data is private and is only used to improve after-school and summer programs. The data is only shared with Boston Beyond, BPS, the National Institute on Out-of-School Time (creators of the SAYO-Y), and PEAR Inc. (creators of the HSA and CI data for both research and educational purposes).

Other after-school and summer programs in this project may review your student's information to confirm whether your student's programs will not be able to review your student's survey responses about their experience at this program.

Review the statement and agree and sign form. Then click "SAVE & CONTINUE" for the final step

Lottery Application: 2023-2024

1. Student Information	✓
2. Additional Information	✓
3. Guardian Information	✓
4. School Selection	✓
5. Rank Choices	✓
6. Siblings	✓
7. Boston Beyond Consent Form	✓
8. Signatures	👉
9. Review and Send	

Signatures



Parent(s)/Guardian(s):

I acknowledge that my completion of this application does not guarantee the above child's seat in any summer program. Confirmation will come from the program through SchoolMint. I acknowledge that the program may require additional paperwork and that my contact information is correct. I acknowledge that the program will use the contact information above to reach out to me for additional information as needed. I agree to all COVID safety protocols as specified by the program. These protocols will be outlined when the program contacts families.

Guardian's signature *

Date: 03/31/2023

*I agree to use my above name/initials as an electronic signature

This Step allows you to review your answers and selections for all the previous steps.

Click "SUBMIT APPLICATION" to submit the application for this student

Reminder:
You will also need to submit applications for any siblings that you want to attend BPS Summer School

Lottery Application: 2023-2024

1. Student Information	✓
2. Additional Information	✓
3. Guardian Information	✓
4. School Selection	✓
5. Rank Choices	✓
6. Siblings	✓
7. Boston Beyond Consent Form	✓
8. Signatures	✓
9. Review and Send	📌

Review and Send

9/9

General Information

Student Name	TEST STUDENT
Registration Year	2023 - 2024
Grade level	K2

School(s) Applying To:

Summer Schools

Choice 1	Edison K-8 - Young Queens and Kings Scholar Prog
Choice 2	Horizons Greater Boston - Mattahunt - SLA
Choice 3	BPS STEM Department - STEAM Academy for Change

1. Student Information

Is the person completing this application form the parent/guardian?

Yes

First Name

TEST

As previously mentioned, if you have sibling that you would also wish to enroll in BPS Summer program you will need to submit an application for them also

Once you review and submit an application in the previous step you will find yourself on the dashboard click "ADD A STUDENT" to start the process over again for any additional students.

The screenshot displays the SchoolMintEnroll dashboard. At the top left is the logo 'SchoolMintEnroll'. Below it, a navigation bar contains the text 'Welcome Training Video: 2023-2024' and a link 'Click the child's card to manage Boston Public Schools Summer Program applications and registration forms'. The main content area features a card for 'Test Student' with the text 'No records for the 2023-2024 school year' and an 'Add Form(s)' button. To the right of this card is a large, rounded rectangular button with a red border, containing a plus sign and the text 'Add a Student'.

So, What Now?

- Don't Forget to submit an application for any other siblings for this student, that you would like to attend BPS Summer Program.
- You should be notified within approximately 3 weeks of submitting your student(s) application. You'll receive a notification from Enroll through the preferred method of contact that you listed when you created your login.
- After you are notified of an **acceptance**. PLEASE LOG BACK IN to accept the offered seats for your child(s).
- If you ran into any issues with your application, please connect with your schools' liaison: [Summer 2023 - Liaison Contact \(for Parents\)](#)